جامعة الدول العربية

مجلس وزراء الصحة العرب

المجلس العربي للاختصاصات الصحية

نموذج طلب استحداث تخصص ☐   تخصص فرعي ☐

المجلس العلمي: -

التخصص المطلوب: -

General Template for New Program Application

A- **Introduction**: -

General statement about the proposed program

-

-

-

Mission of the program: -

-

-

General goals: -

-

-

Specific goals for each period of training: -   (in months or years)   M ☐ Y ☐

-

-

Program objectives: -

Medical knowledge:-   Patient care:-

Interpersonal & communication skills:-

Professionalism: -   Practice based learning & improvement: -

System-based practice: -

B- **<u>Requirements of the institutes of training</u>**:-

(Must be approved by The Arab Board)

a) Number of institutes

b) Number of trainers

c) Program director:-

- Role: -

- Qualifications: -

- Experience: -

d) Program committees: - (to supervise & evaluate)

-          -

-          -

e) Structure: -

f) Function: -

g) Facilities required: -

-

-

- Primary & secondary sites if applicable: -

    -

    -

- Number of required personnel: -

N: Qualifications

Experience

-              -   -

-              -   -

-              -   -

- Ratio of trainers: Trainee   [   ]

- Role & responsibilities of various Faculty & other personnel

-

-

-

- Personnel requirement:-

-

-

2

-
    - Bench marking: -
h) Volume: -

Required volume for training: -

-

-

Required variety

-

-

Bench marking

-

-

i) Resources:

clinical, inpatient/outpatient

-

-

Educational: -

On Call: -

Dietary requirements when applicable: -

j) Teaching: -

Methods: - (Clinical & Theoretical):-

Plans for net-based teaching: -

Self-study sessions: -

Conferences & teaching rounds

Evaluation method

Teacher: -   Trainees: -

C- <u>Eligibility & selection criteria for training:</u>

Arab Board / other approved qualifications" Specify

-

Licensure

Training details & experience

Recommendations for current training centers / program directors

Registration with the Arab Board

D- <u>**Application Process:**</u>

Online / Written

-

Documentation required

-

Fees required

-

Time table for training:

Number of years / semester

-

Details on training program

-

Rotation: Length and contents

E- <u>**Evaluation of trainees:**</u>

Supervising personnel

-

Frequency of evaluation

-

Methods and tools of evaluation

-

Documentation of evaluation

-

Aspects of competency evaluation to include:

Knowledge

Professionalism

Attitude to work

Team work

Adherence to ethical standard

Proficiency

Clinical skills

Practical skills

Case log

F- <u>Assessment of trainers:</u>

Methods and tools of assessment

-

360-degree evaluation

-

Frequency of evaluation

-

G- <u>CPD requirements</u>

Indicate type and frequency

-

Will this be part of evaluation?

-

H- <u>Research requirements</u>

Indicate type and frequency

-

Will this be part of evaluation?

-

I- <u>Vacation & Leave</u>

Entitlement

Educational leave

Arrangements for leave

J- <u>Examination process:</u>

Is examination required?

-

Details of examination:

Format

Timing

Expected personnel & facility requirements

Number of examination centers

K- <u>Core Curriculum</u>

Detailed curriculum over the training period with specific objectives and including recommended learning resources

-

L- <u>Qualification:</u>

Title of qualification