

جامعة الدول العربية  
مجلس وزراء الصحة العرب  
المجلس العربي للاختصاصات الصحية

نموذج طلب استحداث تخصص  تخصص فرعي

المجلس العلمي:-

التخصص المطلوب:-

### General Template For New Program Application

#### A- Introduction:-

General Statement about the proposed program

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Mission Of the program:-

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General goals:-

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Specific goals for each period of Training:- (in months or years) M  Y

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Program objectives:-

Medical Knowledge:-

Patient Care:-

Interpersonal & Communication Skills:-

Professionalism:-

Practice based Learning & Improvement:-

System-based practice:-

**B- Requirements of the institutes of training:-**

(Must be approved by The Arab Board)

a) Program Director:-

-Role:-

-Qualifications:-

-Experience:-

b) Program committees:- (to supervise & evaluate)

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c) Structure:-

d) Function:-

e) Facilities Required:-

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- Primary & secondary sites if applicable:-

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- Number of required personnel:-

N:

qualifications

Experience

- 
- 
- 

- Ratio of Trainers : Trainee

- Role & responsibilities of various Faculty & Personnel

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- 
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- The Personnel requirement:-

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- 
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- Bench Marking:-

f) Volume:-

**Required volume for training:-**

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**Required variety**

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**Bench marking**

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**g) Resources:**

**clinical, inpatient/outpatient**

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**Educational:-**

**On Call:-**

**Dietary requirements when applicable:-**

**h) Teaching:-**

**methods:- (clinical & Theoretical):-**

**Plans for net-based teaching:-**

**Self-study sessions:-**

**Conferences & teaching rounds**

**Evaluation method**

**Teacher:-**

**Trainees:-**

**C- Eligibility & selection criteria for training:**

Arab Board / other approved qualifications” Specify

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Licensure

Training details & experience

Recommendations for current training centers / program directors

Registration with the Arab Board

**D- Application Process:**

Online / Written

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Documentation Required

-

Fees required

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Time Table for training:

Number of years / semester

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Details on training program

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Rotation: Length and contents

**E- Evaluation of trainees:**

Supervising Personnel

-

Frequency of evaluation

-

Methods and tools of evaluation

-

**Documentation of evaluation**

-

Aspects of competency evaluation to include:

**Knowledge**

**Professionalism**

**Attitude to work**

**Team work**

**Adherence to ethical standard**

**Proficiency**

**Clinical skills**

**Practical skills**

**Case log**

**F- Assessment of trainers:**

Methods and tools of assessment

-

360 degree evaluation

-

Frequency of evaluation

-

**G- CME requirements**

Indicate type and frequency

-

Will this be part of evaluation?

-

**H- Research requirements**

Indicate type and frequency

-

Will this be part of evaluation?

-

### **I- Vacation & Leave**

Entitlement

Educational leave

Arrangements for leave

### **J- Examination process:**

Is examination required?

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Details of examination:

Format

Timing

Expected personnel & facility requirements

Number of examination centers

### **K- Core Curriculum**

Detailed curriculum over the training period with specific objectives and including recommended learning resources

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### **L- Qualification:**

Title of qualification